



## OCCUPATIONAL HEALTH & SAFETY POLICY

A code of general principles on Occupational Safety and Health has been adopted by Hender Lee Electrical and Instrumentation Contractors Pty Ltd.

It is the policy of this Company that all employees, subcontractors, vendors and visitors shall be provided with a safe and healthy place in which to work. All practicable efforts shall be made in all employees, subcontractors, vendors and visitors interests in the fields of Safety and Health in the workplace.

In particular terms of this policy the HLE Management:

1. Are committed to provide a safe and healthy workplace in accordance with the Works Health and Safety Act.
2. Endorse attention to safety and health as an integral part of the Company's activities.
3. Take every possible measure to eliminate or reduce hazards and risks through control measures that prevent injury or damage in the field of operations.
4. Take every possible measure to achieve measurable and continuous improvement in safety and Health performances and to document all changes.
5. Shall integrate Safety Management into all areas of their business as a priority function
6. Employees, subcontractors, vendors and visitors are responsible for ensuring that they work safely in accordance with the Company's Safety Manual, Procedures and code requirements.
7. Shall take every possible measure to make Managers and Supervisors accountable for the implementation of the Occupational Health and Safety Management System.
8. Employees, subcontractors, vendors and visitors are to ensure they do not adversely affect the safety and health of others.
9. Shall take every possible measure to consult with their employees, subcontractors, vendors and visitors on the safe systems of work to eliminate or reduce hazards at all HLE operations.
10. To meet the provisions of occupational health and safety acts, regulations and approved codes of practice.
11. To apply the requirements and framework of AS/NZS for Occupational Health and Safety Management Systems.

The Directors of Hender Lee Electrical seek the co-operation of all employees to achieve the aim of this policy.

A handwritten signature in dark ink, appearing to read 'Allan Hender', written over a light blue rectangular background.

**Allan Hender, Managing Director**  
20<sup>th</sup> June 2018

